These simply alter the rates by a fixed percentage.

IT IS RECOMMENDED THAT YOU COPY THE FOLLOWING FILES BEFORE PERFORMING CHANGES. IF YOU FIND YOU HAVE MADE A MISTAKE THEN IT IS EASIER TO COPY THEM BACK THAT ADJUSTING THEM AFTERWARDS:-

PARAM.FIC & PARAM.NDX
ACCOUNTS.FIC ACCOUNTS.NBDX & ACCOUNTS.MMO
SURCHARGES.FIC & SURCHARGES.NDX
UNIQUE\_SURCHARGES.FIC & UNIQUE\_SURCHARGES.NDX
GAZETTEER.FIC & GAZETTEER.NDX
UNIQUE\_GAZETTEER.FIC & UNIQUE\_GAZETTEER.NDX
FREIGHTTYPES.FIC & FREIGHTTYPES.NDX

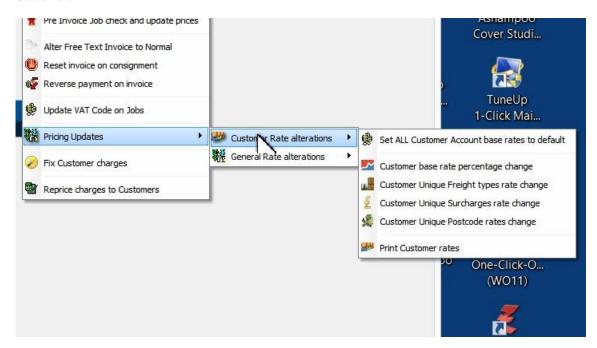
Before running any of the programs that perform alterations you should ensure that all other user are logged out.

The programs appear here:-

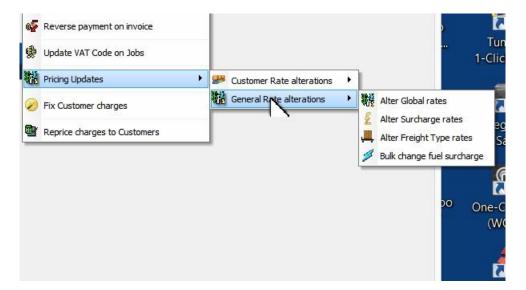


You can adjust Customer and General rates.

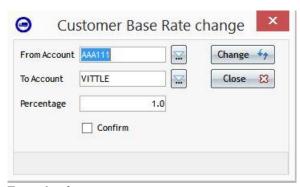
#### Customers:-



#### General:-

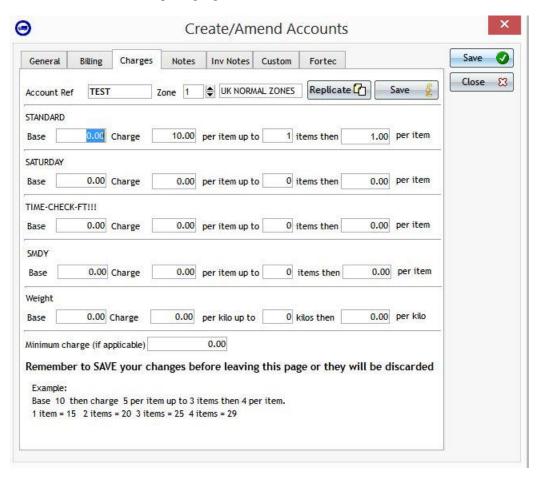


All these options open a similar screen to this :-

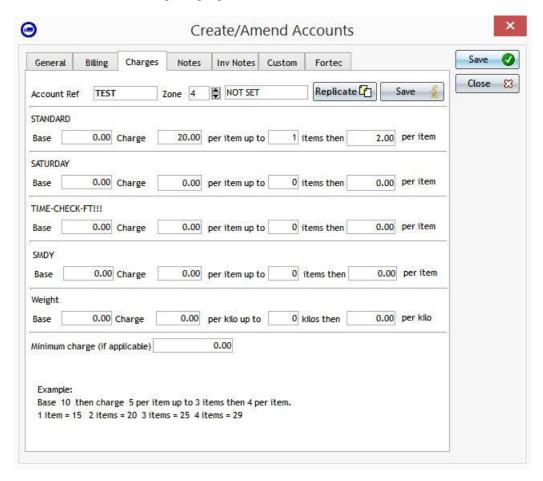


Example of process

Here is account 'TEST' and pricing region 1



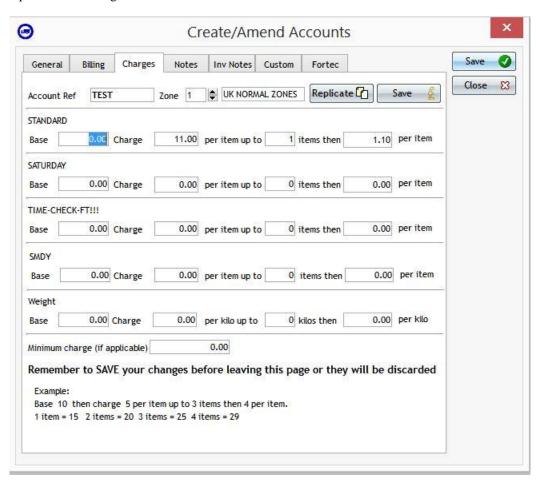
Here is account 'TEST' and pricing region 4

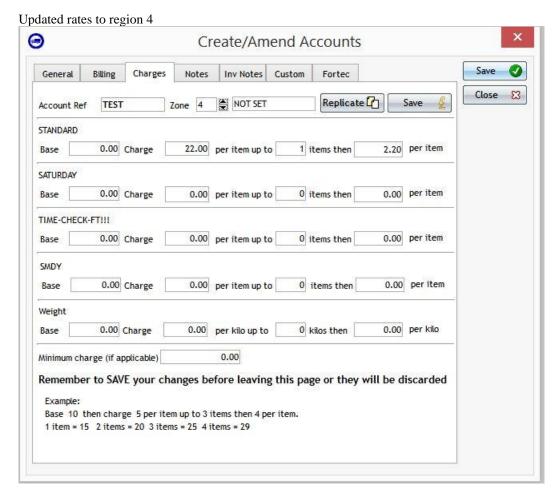


Applying a 10% change



#### Updated rates to region 1





All the increased rates work in the same way.

After each alteration you should carefully check that you have achieved the result that you were after.